



**EDTC 801 Summer Institute in Educational Technology Leadership I
Summer II 2019**

**Project 2: Individual Contribution
Cohort 7 Showcase**

Individual Contribution Log

Your Name	Aileen Matias-Castro
Contribution Team	Assistant Project Manager - Performance
Description of Contributions	<p><i>Assistant Project Manager</i></p> <p>I actively collaborated with the details of the Showcase. I wrote the song/skit component of the Showcase and shared the idea of stating the poem <i>One Day at a Time</i>, by Emily Matthews. I worked alongside the team to ensure we had a cohesive beginning, middle and end to the performance. I was able to actively assist with merging different ideas into a common vision.</p>
Your Strengths	<p><i>Lights...Camera...ACTION!</i></p> <p>I am a true extrovert when it comes to performing. I enjoy singing, dancing and expressing myself on stage. I feel this is an area of strength because not everyone is comfortable with public speaking. Having years of experience as a motivational speaker, I have learned to use my creativity to incorporate various ideas. This skill allows for everyone to feel included and take part in creating a common vision.</p> <p><i>Laughter</i></p> <p>Life has taught me that laughter can uplift and heal. I enjoy making others laugh and live in the moment. I feel this helps lighten the mood and sets the tone to help everyone feel welcome. Many members of my cohort shared that they appreciate “my spirit”, which has a lot to do with my ability to smile and laugh.</p>

Your Weaknesses

Slow Down Castro!

Given the time constraints leading up to the Showcase it was difficult to explain/visualize the end result when all of the elements were not clearly laid out. Having experience with performances and public speaking, I had to remind myself that not everyone is comfortable speaking in public or taking on an active role. For instance, when I gave an example of what we should say at the end of the performance, some team members asked, "Can you repeat that so I can write it down?" I had to meet people where they were to ensure that they were comfortable. I had to remind myself that not everyone is comfortable with constant modifications. With any performance, it is inevitable to avoid adjustments as the Showcase morphed into its final stage. Therefore, slowing down allowed everyone to move forward together, without leaving anyone behind.

Just Do It!

When I shared the poem with everyone, some members thought it would be a good idea to give it away as a keepsake for the audience members. I went ahead and typed the poem, created a document and sent it for printing. The issue was I never communicated my decision with the team in writing. The problem was that another team member created a keepsake as well. When decisions are not communicated clearly, your initiative can become someone's frustration. We spoke about it and moved forward, but it definitely was a teachable moment.